



COMPANY PROFILE



# Professional Business Services





## ABOUT US

Professional Business Services is a leading provider of exceptional pro services in the United Arab Emirates (UAE). With a commitment to excellence and a wealth of expertise, we offer a comprehensive range of solutions to meet the diverse needs of our clients. Our team of seasoned professionals possesses in-depth knowledge of the local business landscape, enabling us to deliver tailored solutions that drive growth and success for our clients.

At Professional Business Services, we understand that navigating the complexities of doing business in the UAE can be daunting. That's why we are dedicated to simplifying the process for our clients. Whether you are an individual entrepreneur or a multinational corporation, our pro services cover a wide spectrum, including company formation, visa processing, PRO outsourcing, document attestation, and legal compliance. By leveraging our extensive network and staying up-to-date with the latest regulations, we ensure our clients receive efficient and reliable services that save them time, effort, and resources.

What sets us apart is our unwavering commitment to professionalism and customer satisfaction. We prioritize building strong and lasting relationships with our clients by providing personalized attention and timely support. Our team of experts takes a proactive approach, going the extra mile to understand our clients' unique requirements and objectives. This enables us to deliver tailored solutions that align with their business goals and contribute to their long-term success. With Professional Business Services as your trusted partner, you can focus on your core business activities while we take care of your pro service needs with precision and professionalism.



## CEO MESSAGE

I am honored to welcome you to Professional Business Services, your premier destination for pro services in the UAE. As the CEO of our company, I am committed to delivering excellence and ensuring your utmost satisfaction.

At Professional Business Services, we understand the challenges and intricacies of the business landscape in the UAE. Our dedicated team of professionals possesses a wealth of experience and expertise, enabling us to provide comprehensive solutions tailored to your specific needs. We are here to guide you through the complexities of company formation, visa processing, PRO outsourcing, document attestation, and legal compliance, ensuring a seamless and efficient experience.

Our mission is to be your trusted partner in driving your business forward. We pride ourselves on delivering personalized attention and proactive support, taking the time to understand your unique requirements and objectives. With our deep understanding of the local market and a commitment to staying up-to-date with the latest regulations, we provide reliable and efficient solutions that save you time, effort, and resources.

I invite you to explore our services and experience the Professional Business Services difference. Together, let us pave the way for your success in the UAE.





## ► OUR VISION

Our vision is to be the leading mattress and bed base service provider in the region and the preferred place of employment for professionals. We consistently strive to develop collaborative partnerships, based on transparency and mutual trust, which serve to build enduring client relationships. As we expand, we're committed to these principles, which have served our company and clients through the years.





## ► OUR MISSION

We're dedicated to achieving our vision by creating an energetic, positive, results-driven work environment focused on the investment and development of long-term relationships. We measure our success by the results delivered to clients.

Our ethics are built on our commitment to offer superior customer service, combining an entrepreneurial flair and bespoke service of a fast-growing organization.





## ▶ VALUES

Communication, commitment, and client care are the core values that emanate throughout every activity that we undertake. By listening and taking the time to understand our clients' needs, we're able to purvey comprehensive, holistic business advice. We're proud to consistently deliver exceptional results to optimize the value of our clients' property assets, at home and abroad.





## ▶ OUR TEAM

commitment to excellence has attracted the best people from all over the industry. The entire senior leadership team have owned and operated sites and are committed to continually fine tuning the process to deliver a better customer experience.





## ▶ OUR PROFESSIONAL SERVICES

Professional Business Services, we offer a comprehensive range of pro services in the UAE, including company formation, visa processing, PRO outsourcing, document attestation, and legal compliance, providing our clients with a one-stop solution for their business needs.



**PRO SERVICES ASSOCIATED  
WITH ANNUAL SERVICE  
CONTRACT**



**NEW COMPANY FORMATION  
(ESTABLISHMENT, LLC,  
BRANCHES/FOREGIN)**





# ▶ OUR PROFESSIONAL SERVICES



**TRADE NAME & TRADE LICENCE SERVICES (RENEWAL, CHANGES & CANCELLATION)**



**ICAD SERVICE**



**OIL & GAS SPECIALIZED SERVICES**



**CLASSIFICATION OF CONTRACTING COMPANIES AND ENGINEERS**



# ▶ OUR PROFESSIONAL SERVICES



**IMMIGRATION APPROVAL  
(BANK GUARANTEE)**



**QUOTA APPROVAL (VISA  
TYPING PROCESSING)**



**MINISTRY OF LABOR**



**HUMAN RESOURCE MANPOWER  
SERVICES**



## OUR PROFESSIONAL SERVICES

**BUSINESS PLAN DEVELOPMENT SERVICES**

**ISO / AUDIT REPORT / ICV CERTIFICATE**

## BUSINESS SETUP SERVICES



- BUSINESS FORMATION IN ABU DHABI
- NEW BUSINESS / COMPANY SETUP
- COMPANY SPONSORSHIP
- TRADE NAME RESERVATION
- NEW PROFESSIONAL / COMMERCIAL LICENSE
- NEW PROFESSIONAL / COMMERCIAL LICENSE RENEWAL
- LOCAL SPONSOR ARRANGEMENT
- COMPANY FORMATION WITH 100% OWNERSHIP
- FOREIGN COMPANY BRANCH OFFICE SETUP
- ADDITION OF ACTIVITY
- AMENDMENT OF COMMERCIAL LICENSE
- PRO AND FOLLOW-UP TRANSACTION SERVICES
- CHANGE OF LOCATION
- PARTNERSHIP CONTRACTS
- INVESTOR / PARTNER ENTRY PERMITS
- INVESTOR, FAMILY AND STAFF VISAS
- LOGO AND TRADEMARK REGISTRATION / RENEWAL



## BUSINESS SOLUTION



- STRATEGIC PLANNING
- SALES & MARKETING CONSULTANCY
- MANAGEMENT CONSULTANCY
- HR CONSULTANCY
- RESEARCH (QUALITATIVE + QUANTATIVE) I.T SOLUTIONS

## FIND ALL VISA SERVICES



- PARTNER VISA (NEW / RENEWAL / CANCELLATION)
- COMPANY VISA (NEW / RENEWAL / CANCELLATION)
- VISIT VISA (SHORT/LONG)
- RESIDENCE VISA (NEW / RENEWAL / CANCELLATION)
- VISA STATUS CHANGE
- PARTNER ADDITION/WITHDRAWAL
- VISIT VISA FOR RELATIVES
- NEW BORN BABY RESIDENCE VISA
- HOUSE MAID VISA (NEW / RENEWAL / CANCELLATION)

## BUSINESS MANAGEMENT SERVICES



- FINEST INTEGRATION OF SUITABILITY TO NECESSITY
- COMPLETE AGREEMENT ON TARGETS
- RELIABLE APPROACHABILITY
- ADEQUATE DATA SHARING
- CONSISTENT DEALING
- ROUTINE DEVELOPMENT SUMMARIES
- PRECISE IDEA OF CONTRACT OBLIGATIONS
- RECIPROCATING VALUE OF CONFIDENCE AND DIGNITY



## CONTACT US



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